ORDERING OF PRODUCT AND SERVICES



Send order to:

WorkMan Event AB Strömögatan 5 164 40 KISTA

Fax: +46 (0) 8 750 70 40

e-mail: monterservice@workman.se

Fair/Event :	Stand no					
Company/Name:	:					
VAT no / CIN no:						
Contactperson:						
Telephone:	Mobile:	<u>.</u>				
Address (invoice	Address (invoice address):					
e-mail (Order confirmation, will be sent to this one)						
Fax: (If missing e-mai	Fax: (If missing e-mail, then Order confirmation will be sent here):					
Hereby I confirm and approve this order and I have also read and understood the Technical Information from Kistamässan!						
Hereby I confirm and approve the Payment Terms and Information down below on this page!						
Date for this Order:						
Person authorized to sign for the company :						

Order of product and services from Workman Event selection

Code. no.	Description	Colour/Material	Quantiy	Each	Amount

Payment Terms

Foreign company/organization/person have to pay in advance.

Sum total (SEK):

Prices are in SEK and Swedish VAT (25%) will also be charged. Note! From 2007-01-01 Sweden have new VAT-regulations regarding Exhibition invoicing.

All stand rates, registration fees and other exhibition services to foreign customers, have to be invoiced with Swedish VAT.

Late order/Cancellation

Late Orders = Less then 10 working days before official moving in date for the Fair/Event.

During build-up, the exhibition period, and for Late Orders 30% will be added to the standard prices. Late orders might not be accepted. The full rate will be charged for any bookings changed/cancelled less than 10 working days before the opening day of the Fair/Event. Damage or loss of rented product is compensated fully from the exhibitor to Workman Event.

Workman Event don't take any responsibility due - wrong price, product information, technical facts or any other misspelling on the Online shop, Workman Events home site, or this document. Workman Event AB also have the right to choose replacement product/services and/or change prices.

Wire/	telpher/he	eight con	struction	n (expo hight > 2,5 m)		
Code.no	Select Hall	Weight/wire	Total weight	Height from floor to prod. low. point	Quant.	Price each	Total
3601	Hall 1, 100 kg						
3601	Hall 2, 150 kg						
	Wire point incl. telpher						
I will put up following equipment/product: (Large) Rig (Corners > 48 mm) (Small) (<48mm)rig Sign/Banner Other Code No. 3606: I would like to order help, to mount my products in wire. NOTE! Obligatory to fill in! Permitted construction height is 2,5 m. All construction higher than this requires permission! Exhibitiors have to pay for height constructions (incl. signs, advertising, decorations) over 2,5 m. Price: 4 950 SEK + VAT 25%.							
				I weeks before the fair/event opens. I be executed if they are handed in to	late.		
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Stand Package (Don't forget to order the carpet, fascia board/letter or store below - if included) Stand package Code.No: m2: NCS Colour: Other info							
Carpet/Floor (Here you also order carpet/floor to Stand Package above - if included) Colour on Carpet: 1201 Beige 1212 Cocos 12209 Yellow 1215 Orange 1211 Bright Red 1216 Red 1204 Brown 1219 Black 12206 Granite 12207 Grey 1202 Blue 1213 Purple 1214 Dark Blue 1205 Denin 1210 Bright Green 12208 Green 1220 Wine Red 1217 Sand 12203 Blue-Green 12101 Please don't forget to write Oak or Birch:							
Fascia board/Letter (Here you also order Fascia/Letter to Stand Package above - if included) BOARD TYPE: Code No. 2605/2606 Fascia board White (Alu) Code No. 2607 Wooden Fascia Board, NCS colour: Total Lenght of BOARD TYPE above (running metre):							
Fascia board text (max height 20 cm) Code No. 2211 Colour: BLACK. Font: Helvetica Code No. 2214 Colour: BLACK. Optional FONT: Code No. 2113 Font: Helvetica. Optional Colour: Code No. 2112 Optional Font: Text on FASCIA BOARD (Please use block letters) Tot. Letters:							
Storage/Room - Here you also order Store to Stand Package above - if included Lockable storage: 1x1 m 1x2 m No thanks. NOTE! Don't forget the to sketch/fill in store space/placing. in page 3							

Please use the Drawing Symbols below

We need to know where you want your products/services installed/mounted or placed.

X	Electricity connection 10A	$\vee \vee$	Door, Right-/Left	X	Water & Drainage outlet
\downarrow	Distributor panel: 16A/25A/63A *	V	Wire		Water connection
X	Ceiling spotlight	Vt	Telpher		Stainless sink with water
S	Wall Spotlight	(IT)	Internet		Compressed Air
	Wall/Wall-section				

^{*} NOTE! Sketch in the symbol then write desired: 16A/25A/63A

Dimensioned drawing. Please fill in the products/services placement

